



SRI DEVARAJ URS ACADEMY OF HIGHER EDUCATION AND RESEARCH

(A Deemed to be University Declared under Section 3 of UGC Act, 1956)

Comprising Sri Devaraj Urs Medical College

[Constituent Unit of Sri Devaraj Urs Educational Trust for Backward Classes (Regd.)]



TAMAKA, KOLAR-563103, KARNATAKA, INDIA

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CODE OF CONDUCT MONITORING COMMITTEE

Registrar
Sri Devaraj Urs Academy of Higher
Education and Research
Tamaka, Kolar - 563 103.

Dean Faculty Of Medicine
Sri Devaraj Urs Academy of Higher
Education & Research, Tamaka, Kolar.

	SRI DEVARAJ URS ACADEMY OF HIGHER EDUCATION & RESEARCH SRI DEVARAJ URS MEDICAL COLLEGE Tamaka, Kolar	
	OFFICE OF THE PRINCIPAL	

No: SDUMC/KLR/ADMN/ 612 /2020-21

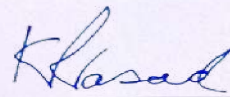
Date: 10.07.2020

NOTE

Sri Devaraj Urs Medical College has Code of Conduct policy for its employees and students. The Code of Conduct Monitoring Committee consists with the following members.

- | | |
|---|------------|
| 1. Principal & Dean Faculty of Medicine | - Chairman |
| 2. Vice-Principal | - Member |
| 3. Medical Superintendent | - Member |
| 4. Director, Post Graduate Studies | - Member |
| 5. Director, Student Welfare | - Member |
| 6. Director, CDLS | - Member |
| 7. Co-ordinator, MEU | - Member |
| 8. All the Heads of the departments | - Members |
| 9. Director of Library & information Center | - Member |
| 10. Convener, Sports Committee | - Member |
| 11. Wardens of Men & Women's Hostel | - Members |
| 12. IT Officer | - Member |

The committee discusses the issues regarding code of conduct in monthly College Council Meetings.


 Registrar
 Sri Devaraj Urs Academy of Higher
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 Tamaka, Kolar - 563 103.


 Principal
 Principal
 Sri Devaraj Urs Medical College
 Tamaka, Kolar - 563 101.



SRI DEVARAJ URS ACADEMY OF HIGHER EDUCATION & RESEARCH
SRI DEVARAJ URS MEDICAL COLLEGE
Tamaka, Kolar



OFFICE OF THE PRINCIPAL

No: SDUMC/KLR/ADMN/429/2020-21

Date: 16.06.2020

RE - NOTIFICATION

As per the terms of Notification published on 02.02.2010 in the Gazette of India, Minimum Standard Requirements for the Medical College for 150 Admissions annually Regulations, 1999 (amended - Upto January - 2018) of Medical Council of India and by the approval of the Vice-Chancellor of Sri Devaraj Urs Academy of Higher Education and Research, Tamaka, Kolar, the College Council Committee is reconstituted as follows.

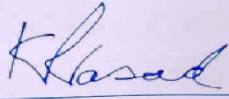
COLLEGE COUNCIL MEMBERS


Sl.No.	NAMES	DEPARTMENT/SECTION/HOD
1.	Dr. P.N. Sreeramulu	Principal SDUMC & Dean Faculty of Medicine, SDUAHER, Prof. of Surgery
2.	Dr. K.N. Shashidhar	Vice-Principal, HoD, of Biochemistry, Director, Research & Innovation and Editor-In-Chief Academy Newsletter & Magazine
3.	Dr. S.M. Azeem Mohiyuddin	Medical Superintendent, RLJH&RC, & Prof. of ENT
4.	Dr. Mohan Kumar	Director, PG Studies & Prof. of Surgery
5.	Dr. Sridevi .N.S	Director, Student Welfare & Prof. & HoD of Anatomy
6.	Dr. T.N. Suresh	Director, CDLS & Prof. of Pathology
7.	Dr. Vinutha Shankar .M.S	Co-ordinator, MEU & Prof. & HoD of Physiology
8.	Dr. Bhuvana .K	Prof. & HoD of Pharmacology
9.	Dr. Kalyani. R	Prof. & HoD of Pathology
10.	Dr. Arvind Natarajan	Prof. & HoD, Dept. of Micro-Biology
11.	Dr. Srinivasa Reddy . P.	Prof. & HoD of Forensic Medicine
12.	Dr. Prasanna Kamath.B.T.	Prof. & HoD of Community Medicine
13.	Dr. Raveesha.A	Prof. & HoD. of General Medicine
14.	Dr. Krishna Prasad	Prof. & HoD, of General Surgery
15.	Dr. Sheela .S.R	Prof. & HoD. of O.B. & G.
16.	Dr. Sudha Reddy . V.R	Prof. & HoD of Pediatrics

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Registrar
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17.	Dr. H.S.Arun	Prof. & HoD of Orthopedics
18.	Dr. Sandhya .R	Prof. & HoD, Ophthalmology
19.	Dr. K.C.Prasad	Prof. & HoD, of ENT
20.	Dr. T.S. Rajashekhar	Prof. & HoD, of Dermatology
21.	Dr. Rache Gowda .N	Prof. & HoD, of Radio-Diagnosis
22.	Dr. K. Dinesh	Prof. & HoD of Anesthesiology
23.	Dr. M. Mohan Reddy	Prof. & HoD of Psychiatry
24.	Dr. Deepika Kenkere	Prof. & HoD, of Dentistry
25.	Dr. Jagmohan	Asst. Prof., I/c. TB & CD
26.	Dr. Prabhakar. K	Director, Library & Information Center & Prof. of Medicine
27.	Dr. Vidya Sagar .C.R	Convener, Sports Committee & Prof. of Medicine
28.	Dr. Shobha . M.V	Convener, Cultural Committee & Assoc. Prof. of Physiology
29.	Mr. Praveen .G.S.	I/c. IT officer
30.	Dr. T.S. Ajay Kumar	Warden, Men's Hostel
31.	Dr. Madhavi Reddy	Warden, Women's Hostel


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Note: Senior Librarian, Engineering & Maintenance staff, Estate Manager and other supporting staff shall be invited as and when requirement arises.

Proceedings of College Council Meeting



SRI DEVARAJ URS ACADEMY OF HIGHER EDUCATION & RESEARCH

SRI DEVARAJ URS MEDICAL COLLEGE

Tamaka, Kolar

OFFICE OF THE PRINCIPAL



No: SDUMC/KLR/ADMN/1818/2020-21

Date: 08.10.2020

Proceedings of the Monthly College Council Meeting held on **14.09.2020** at **2.30 PM** in the Audio Visual Hall, I floor of Sri Devaraj Urs Medical College.

Members present

Sl. No.	NAMES	DEPARTMENT/SECTION/HOD
1.	Dr. K.N.V. Prasad	Registrar, SDUAHER
2.	Dr. P.N. Sreeramulu	Principal SDUMC & Dean Faculty of Medicine, SDUAHER, Prof. of Surgery
3.	Dr. K.N. Shashidhar	Vice Principal, HoD, Biochemistry, Dir. R&I, & Editor-in-chief, Academy Newsletter & Magazine
4.	Dr. S.M.Azeem Mohiyuddin	Medical Superintendent, RLJH&RC & Prof.of ENT
5.	Dr. Sarala .N	Director, Academics & Prof. of Pharmacology
6.	Dr. Mohan Kumar K.	Director, PG Studies & Prof. of Surgery
7.	Dr. M.L. Harendra Kumar	Co-ordinator, IQAC
8.	Dr. Sridevi N.S	Director, Student Welfare & Prof. & HoD of Anatomy
9.	Dr. T.N. Suresh	Director, CDLS & Prof. of Pathology
10.	Dr. Vinutha Shankar.M.S	Co-ordinator, UDOME & Prof & HoD, Physiology
11.	Dr. Bhuvana .K	Prof. & HoD of Pharmacology
12.	Dr. Kalyani. R	Prof. & HoD of Pathology
13.	Dr. Arvind Natarajan	Prof. & HoD, Dept. of Micro-Biology
14.	Dr. Srinivasa Reddy. P.	Prof. & HoD of Forensic Medicine
15.	Dr. Naresh Kumar.S.J	for Prof. & HoD of Community Medicine
16.	Dr. Raveesha.A	Prof. & HoD. of General Medicine
17.	Dr. Dinesh. K	Prof. & HoD. of Emergency Medicine
18.	Dr. Krishna Prasad	Prof. & HoD, of General Surgery
19.	Dr. Sheela .S.R	Prof. & HoD. of O.B. & G.
20.	Dr. Sudha Reddy. V.R	Prof. & HoD of Pediatrics
21.	Dr. H.S. Arun	Prof. & HoD of Orthopedics

K. Prasad

Registrar
Sri Devaraj Urs Academy of Higher
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22.	Dr. Sandhya .R	Prof. & HoD, Ophthalmology
23.	Dr. K.C. Prasad	Prof. & HoD, of ENT
24.	Dr. T.S. Rajashekhar	Prof. & HoD, of Dermatology
25.	Dr. Rache Gowda .N Dr. Anil Sakalecha Dr. Darshan A.V.	Prof. & HoD, of Radio-Diagnosis Prof. of Radio-Diagnosis Asst. Prof, Radio - Diagnosis
26.	Dr. M. Ravi	Prof. & HoD of Anesthesiology
27.	Dr. Gururaj	for Prof. & HoD of Psychiatry
28.	Dr. Deepika Kenkere	Prof. & HoD of Dentistry
29.	Dr. Prabhakar .K	Dir, Lib & Inforomation & Prof. of Medicine
30.	Dr. Shobha . M.V	Con, Cultural Committee & I/c. Warden, Women's Hostel
31.	Dr. Prakasha	Chief Librarian

Leave of absence

1.	Dr. Mohan Reddy	Prof. & HoD of Psychiatry
2.	Dr. T.S. Ajay Kumar	Warden, Men's Hostel

Absent

1.	Dr. Jagmohan	Asst. Prof., I/c. TB & CD
2.	Dr. Vidya Sagar C.R	Convener, Sports Committee & Prof. of Medicine
3.	Dr. Ramesh Kumar. J	Prof. & Head of Physiotherapy
4.	Mr. Praveen	I/c. IT Officer

1	Confirmation of Minutes of previous Council Meeting	Confirmed the minutes of the August 2020 College Council meeting
2	Action taken report on the Agenda of Previous meeting:	
	Agenda for September 2020	Action taken
	I. Academics - UG & PG teaching and Internship training	<ul style="list-style-type: none"> All the departments except a few departments have not submitted the minutes of departmental meetings, UG & PG Teaching schedule, Internship training and compliance reports as per the scheduled dates. Those departments were informed to comply with the stipulated dates hence forth. Online Classes were conducted as per the Schedule using Zoom app. Admissions to various postgraduate courses

	<p>are completed. The admission and other related details are being uploaded to MCI.</p> <ul style="list-style-type: none"> • Postgraduates, who have not completed dissertations, have been called and counselled. • Training programme to faculty members for implementation of CBME curriculum using Inpods software was conducted on 23.09.2020.
II. Research - CME, Workshops and Conferences conducted in the month of April & May 2020	Most of the departments have conducted CMEs and Workshops scheduled in the months of August & September 2020 using Zoom app
III. Patient care and Quality Compliance - Preparation for NAAC and NABH Inspection	<ul style="list-style-type: none"> • Patient care - complied • Preparation for NAAC and NABH assessment are in progress

Dr. P.N. Sreeramulu, Principal welcomed the Registrar, Vice Principal, Director, Post Graduate Studies, Co-ordinator, IQAC, Director, Academics and all the Heads of the Departments and other Section Heads to the September 2020 College Council meeting.

Principal brought to the notice of the council members that the College Council meeting was postponed to 17th Sep. 2020 as the third Thursday was Mahalaya Amavasya and is a General Holiday. Moreover, MEU had received approval from MCI to conduct two day CISP workshop for faculty on 15th and 16th Sept. 2020. With this briefing, he requested Dr. Shashidhar. K.N, Vice Principal to high light the proceedings of the August 2020 council meeting.

Vice Principal informed the members that draft copy of the Minutes of the College Council meeting held in the month of August 2020 has been sent to all the council members for any modifications / corrections. Since there were no suggestions from the council members, it was deemed to be accepted.

Regarding reopening of college for UG students, Vice Principal informed that Government of India and UGC has sent a notification on reopening of the colleges. Based on that, our college has prepared a Notification and the same will be notified in the due course of time.

In-charge Website committee was informed to submit the details on the details that have been updated on the Institutional website to the office of the Principal by 5th of every month.

With this briefing by the Vice Principal, regular agenda has been taken for discussion by the Principal.

Academics - UG & PG Teaching, Internship training and Mentorship programme

UG teaching programme:

Principal informed that as discussed with the Academic Council members, the tentative dates for examination of all repeaters of MBBS has been decided to be conducted in the first week of November 2020. For the regular batch the examination dates will be finalized after reopening of the college. As per the MCI Notification, examinations are supposed to be conducted within 2 months after reopening of the college. He expressed that the State Government has not given any clarity on the reopening of the colleges; however, tentatively the colleges may reopen in October 2020.

He informed that we can conduct examinations for first MBBS CBME batch and the second year regular batch within 2 months after reopening of the college and for repeaters in the 1st week of November.

Regarding mentorship programme, Principal stated that as per the feedback received from the Director, Student Welfare, the programme needs to be more strengthened. He requested the Heads of the Departments to sensitize the departmental faculty to mentor the students as per the list forwarded by the DSW and informed the council members to submit the report of the mentorship programme to the office of the Principal by 5th of every month marking a copy to the official mail of mmc@sduu.ac.in.

Principal briefed that as per the government order, quarantine is not mandatory as on date. However, we have to take a call on what precautions needs to be taken for protection of the students arriving from high risk zones. Few universities and colleges have made it mandatory for the students to carry their RTPCR negative report done within 48 hours of their entry to their campus. Our institution shall also follow the same and if tested positive, then those of them shall be quarantined. In this regard, he sought the inputs of the council members. Dr. Raveesha. A, HoD, Medicine informed that all the students are to be investigated after 5 days even though proved negative on their arrival to the campus, there are chances that they may develop symptoms even after 5 days. Medical Superintendent informed that RTPCR test is mandatory for the students coming from containment area, though they have negative report for RTPCR test done in the

last 48 hours at their native place. After the discussions with the council members, Principal informed that the students shall follow all precautionary measures such as thermal screening, maintain social distance, wear face mask covering the nose and mouth and also other mandatory measures for prevention of COVID - 19. If any student is found to have even mild symptoms of COVID-19, they will be sent to fever screening OPD for evaluation. Based on the test result, the students will be managed as per on date policy. He informed that the students will be called back to the college in batches with a gap of 3 days for each batch and all the students will be monitored for 5 to 7 days after their arrival to the college.

Principal informed the council members to divide the students into 2 to 3 batches of small numbers and ensure social distance in the classrooms and in practical halls while conducting practical's.

Resolution:

- It was resolved that the students shall carry their RTPCR negative report done 48 hours before they reach the campus.
- Only doubtful COVID-19 cases will be treated accordingly.

Principal informed that the Pre- Clinical departments have conducted 2nd online internal assessment both Theory and Practical's and the Third Internal Assessment shall be conducted in the last week of September 2020. Para- Clinical departments have completed the portions as per the schedule and also conducted internal assessment examination.

PG Teaching Programme

- Director PG studies highlighted that 3 departments have not submitted the student logbook and 8 students' quarterly assessment reports. Principal informed the Director, PG studies to discuss with the respective Heads of the Departments and send the report to the office of the Principal.
- Principal stated that as per the data analyzed, participation of faculty in the PG teaching programme is not satisfactory. He advised the faculty to get involved in the teaching programme as it will be reflected in the Annual Performance Appraisal Report of the faculty.
- He requested the Director, PG Studies to brief on the PG programme.
- Director, PG Studies informed that all the departments have sent PG teaching programme, compliance report and attendance. He said that only Biometric attendance will be considered henceforth for PGs. PGs

can avail one leave per month; however, they can accumulate the leave and can avail without deviating from the leave policy of our Academy.

Director, PG studies informed that:

- CPC will be conducted by the Department of Pathology on 14.10.2020.
- Integrated teaching programme will be held on 20.10.2020 by the department of Physiology on the topic “**Role of intermittent fasting in health and disease**” in association with the Departments of Biochemistry, Medicine, Psychiatry, Integrated Medicine and Nutrition.
- He requested the council members to submit the details of PG students of 2019- 20 batch who have successfully completed the online research methodology course.

CME, Workshops & Conferences August & September 2020

Principal informed that:

- CME in the Departments of Orthopedics, UDOME, Pathology, Pharmacology, Ophthalmology and university Department of Library and Health Sciences were conducted in the month of September 2020.
- Medical Education Unit will be conducting CISP Workshop -II for faculty on 15th and 16th September 2020 under the MCI observer ship of Dr. Chandrika Rao, Head of the Dept. of Pediatrics M.S. Ramaiah Medical College.
- Department of Physiology will be conducting Alzheimer’s Day on 21.10.2020
- Department of Library will be conducting a webinar on “Plagiarism” in the second week of September 2020.
- Department of Anesthesiology will be conducting a Guest Lecture on 16th October 2020 on the event of World Anesthesia Day.
- Department of Anesthesiology will be conducting Annual CME on “**Focused Intensive Care Echo**” on 26th Sept. 2020.

Updates on NABH and NABL accreditation process

Registrar informed that NABH meeting which was supposed to be held on 12th Sept. 2020 has been postponed and rescheduled on 26th Sept. 2020. The hospital is preparing for proposed assessment of NABH accreditation which will be held shortly.

Coordinator IQAC updates on NAAC activities

Co-ordinator, IQAC informed that 80% of the SSR documents are ready for uploading. Communication has been sent to NAAC criterion conveners to make

necessary corrections pointed out during AQAR vetting committee meetings and requested them to submit within a day or two to the IQAC. He said as soon as the communication is received from NAAC, The Academy shall upload the same.

All the 7 conveners of NAAC Criterion have updated on their criterion, during the presentation:

Principal informed that he will discuss with the Dean, faculty of AH & BS to advise the faculty of AH & BS to interact with the faculty of Medicine for preparing curriculum for the courses offered under AH & BS.

He enquired Prof. and HoD Pathology regarding the preparedness to start MD Transfusion Medicine and Fellowship in Blood Bank. She informed that the course has been renamed as Fellowship in Blood bank and is in the process.

There were queries by the council members regarding research with respect to COVID-19. Convener Criterion - III informed that as per ICMR, research on COVID - 19 is exempted from obtaining the Ethical Clearance if it is not affecting the population and requested the members to go through the ICMR guidelines. He requested the faculty to send all publications channeled through the Department of R & I to keep track of the publications of our Academy.

Registrar informed that whenever the department conducts seminar or workshop through webinar, the department should issue e-certificates for the participants and the data to be sent to the IQAC for upload in AQAR. He advised the HoD's to check whether the data is relevant and content is correct before sending to IQAC.

Convener NAAC Criterion -VII requested the members to send number of banners required for display in their departments in respect of save water, save electricity, no plastic and do not litter for the awareness of the staff in The Academy.

Website updates:

Registrar informed that Academy has constituted Website Monitoring Committee which will come under Media and Communication Center (MACC). A nodal officer at all departments /sections of The Academy has been notified and these nodal officers will facilitate between the departments and MACC. The departments have to forward their departmental website contents to their respective Nodal officers, who in turn will check and rectify the contents if any and forward to MACC to finalize and upload on the website.

Registrar stated that prior to upload of SSR report on the website, SSR assessment will be done by the 3rd party. He informed the I/c. Website and IT department to prepare the list of deficiencies of the departmental website and to get it corrected by the departments before uploading of SSR report. He also advised to upgrade the Hospital website at the earliest.

Registrar informed the council that the Academy has purchased software from INPODS for CBME implementation. This software analyzes the programme outcome, learning outcome and course outcomes of the courses offered by the Academy. He said INPODS people have been invited to provide training to the faculty of both faculty of Medicine and faculty of Allied Health Sciences courses regarding the software for CBME implementation.

He said that Academy has subscribed for full-fledged Zoom platform and rectified the deficiencies pointed out by the faculty during the conduct of zoom classes. Henceforth academic activities can be conducted without any interruption under zoom platform.

Any other matter with the permission of the chair

- Principal informed the council that Department of Emergency Medicine has been established. Dr. Dinesh. K, has been designated as Head of the Department, Dr. Deepak, as Assoc. Prof and Dr. Rajesh .K as Asst. Prof. and he will be the department Registrar with 3 Senior Residents. The department will be facing Local Inspection in near future and the preparations are in process.
- Registrar informed that the statutory body meeting of Academic Council and Board of Management has been scheduled to 30.09.2020 and 09.10.2020 respectively. He requested all concerned to submit revised curriculum of Phase I and II after having fulfilled the deficiencies pointed by the curriculum committee. He advised the HoD, Radio-Diagnosis to prepare curriculum for Radiotherapy course and submit.
- Registrar informed that in the mentor mentee list submitted by the Director Student Welfare, Senior Residents are mentioned as mentors. Since the senior residents come under service component better to include Assistant Professors as mentors and they can be allotted Allied Health Science courses. However, Lecturers and Tutors can also be designated as mentors for AH & BS courses.
- Principal informed that a minimum of 200 to 400 MCQs to be prepared by each department and submitted to the CoE, SDUAHER.

- Principal informed that Alumni Association of 1995-1996 batch has donated classroom furniture to the Government school in Manimakalahalli (V), Manchenahalli Hobli, Doddaballapur Taluk.
- Principal informed that due to COVID - 19 pandemic, the library was kept open from 8.00 AM till 7.00 PM and will be extended for one more hour from 7.00 PM to 8.00 PM from 20th Sept. 2020 onwards.
- Convener, Cultural Committee informed that online PLEXUS programme for UG students were conducted for one month from 1st of August to 2nd September and was successful.
- Sr. Librarian informed that the library has upgraded the web version and provided remote access facilities to access subscribed e-resources of The Academy. He requested the HoDs to submit the list of PG students of 2020-2021 batch in the requested prescribed format to upload on the portal so that the PGs can access the e-resources subscribed by The Academy.
- Medical Superintendent has expressed his regret that few of faculty who have been posted to COVID work in the hospital have not reported. He requested the council members to participate in the patient care and in the documentation work of the COVID patients by faculty and postgraduates. He also said some of the faculties are sending back the patients stating non-availability of beds and ventilators in the hospital. This should be avoided and said that no patient will be sent back without the permission of the Medical Superintendent or Deputy Medical Superintendent or Resident Medical Officer. HoD, Emergency Medicine informed that Notice Board displaying the availability of beds, ventilators and services has been displayed in front of EMD of the hospital for the information of the patients.
- Principal requested the HoD's to implement the Code of Conduct for students, faculty and other employees at the departmental level.

Principal thanked all the council members for attending the meeting.

Prepared by
Vice Principal

7/10/2020

K. Kasad
REGISTRAR
Sri Devaraj Urs Academy of Higher
Education and Research
Tamaka, Kolar - 563 103.

Approved by
Principal

7/10/20

Principal

Sri Devaraj Urs Medical College
Tamaka, Kolar - 563 101.

Copy to:

1. P.A. to Vice Chancellor, SDUAHER
2. The Registrar, SDUAHER
3. All the council members
4. Office copy.